

Volunteer English Language Teacher Role Description

A key part of the Borderlands Drop-In is providing English Language classes to refugees, asylum seekers, and those with immigration issues. We need enthusiastic and committed volunteers to help do this.



Location: The Borderlands BS5 ORE and nearby asylum seeker hotels.

Time Commitment: One or more sessions per week on a Monday, Tuesday, Wednesday or Thursdays. Morning sessions run from 10.30 - 12.30 or 10.00am – 12.00pm; afternoon sessions and afternoon sessions run from 1.30 – 3.30 or 2.30pm – 4.30pm. There is also occasional mandatory training, in safeguarding, etc. We hope volunteers can commit to a minimum of 6 months.

We are looking for organised and reliable Volunteer Teachers. You will;

- Have a relevant teaching qualification and/or experience of teaching English language and literacy to beginners. (If in doubt about your qualifications / experience, please contact Imy Franklin imogen@borderlands.org.uk to discuss.)
- Have a willingness to improvise and work flexibly with your plan
- Be excited by working within a multicultural team

Working relationships: You will work as part of a volunteer team which includes people who are asylum seekers and refugees.

Specific Duties and responsibilities:

- Prepare and deliver engaging classes for Borderlands members
- Prepare content appropriate to the level of learner, finding and preparing the resources needed, and tasking teaching assistants where available
- Work with the teaching assistant to ensure that all learners are supported appropriately
- Set up or set down classroom as required
- Liaise with other teachers, especially when a class is shared
- Follow Borderlands policies and procedures when volunteering, e.g. Equal Opportunities and Safeguarding Policies (these will be given to you at induction training and are available on the website).

Example morning of teaching a class from 10.30 – 12.30

- 9.30 – 10.30: Set up your class, liaise with colleagues
- 10.30: welcome learners to your class
- 11.30 – 11.40: Morning coffee break
- 12.30: Set down class/return equipment/communicate with other volunteers/staff as necessary.
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If you are interested in this role please contact Imy Franklin imogen@borderlands.org.uk

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